



Extended Care Program 2016/17

McGuffey Montessori is pleased to offer before school and after school care for students in Pre-Kindergarten through Grade 8. Our staff knows our students and our philosophies and will guide them to activities of their choice.

We occasionally offer clubs integrated into our after school program. Clubs have included Spanish, Writing and Guitar. The office handles all scheduling for Extended Care and clubs.

EARLY CARE

7:30–8:45am
Breakfast ends 8:15am

Semester \$575

**Weekly Reserved \$40 / Daily Reserved \$12
Drop-In \$16**

- Hot organic oatmeal with healthy toppings and hard-boiled organic eggs offered daily.
- Option to bring in own breakfast items to supplement our offerings. Microwave is available for use.

Students will be expected to help serve and clean up as much as possible. Personal electronics with headphones are allowed for students in Grades 6-8. Usage is limited to reading and listening to music.

EXTENDED DAY

3:30–5:30pm daily
2:45–5:30pm Wednesdays

Semester \$780

**Weekly Reserved \$62
Daily Reserved \$17 /Wednesday \$23
Drop-In \$22 / Wednesday \$28**

- Students should bring extra food in their lunch to use as a snack during extended day. Some parents find it helpful to label a snack in their child's lunchbox specifically for Extended Day.
- Spending time outside is strongly encouraged throughout the year except on days when the playground or temperature is untenable.
- Personal electronics may not be used in Extended Day.
- We will monitor the need for homework support for the older students as the year progresses. Staff is aware how helpful it is on everyone's evenings if homework can be started and even completed before students are picked up to go home.
- **NEW:** Families with more than one child enrolled in Extended Care will receive a **40% discount on the second and third child's non-semester Extended Care. Semester rates will be discounted 20%.**
- **NEW: Extended Day will not be offered the two nights of our school musical. Students will need to be picked up at the regular dismissal time.** This will allow families and staff time before the show.

Before leaving Extended Day, children will be asked to put anything away they were playing with. By 5:10pm all students are asked to begin cleaning up and getting ready to leave.

Extended Day is over promptly at 5:30pm. Please arrive in time to sign your child out, collect their things and leave by 5:30pm. Staff needs to leave on time for other commitments. If an emergency occurs and causes you to be delayed, call the school. **Regardless of a phone call, late pick-ups will result in \$15 fee plus \$1 for each minute past 5:30pm.** Families who are habitually late will be asked to find alternative after-school care for the remainder of the year.

BOTH EARLY CARE + EXTENDED DAY

Just like during the school day, no personal toys should be brought. Books are okay.

SEMESTER RATES

This is the least expensive option bringing early care to an average hourly rate of \$5.50 and extended day to an average hourly rate of under \$4.50, both competitive hourly rates. Each semester is billed in five equal monthly installments through TADS (August-December and January-May). Families using this option will sign a separate contract in the fall. The semester rates cannot be pro-rated.

RESERVED RATES

The reserved rates apply when you have reserved space by 3pm on the Friday prior by calling or e-mailing the office. Advanced notice allows us to plan for food and staffing levels. By receiving the reserved rate, you commit to paying for care on those days whether or not your child attends.

BILLING

Families will be invoiced monthly using their TADS tuition account at the end of each billing period. Students may be withheld from participating in Extended Care programs if their account is more than 30 days past due.